

### STATE BUSINESS-ENABLING REFORM ACTION PLANS (BERAP)

State:

Reporting period:

FY 2025

SABER Focal Person:

Was this plan prepared in consultation with the Private Sector

List of contributing entities:

**URL Link to the published BERAP**

Is this plan approved by the State Executive Council (SEC)

*Choose as appropriate*

If this was approved by SEC, please state date:

*day/month/year*

Please further to proof of private sector consultation, please include for the purpose of the Verification Protocol: (a) summary of private sector consultation, and (b) list of private sector participants invited to the consultation – including name, organization, designation of representative, phone number and email address and other information as may be deemed relevant.

## KANO STATE EASE OF DOING BUSINESS

### ATTENDANCE SHEET

Event: Stakeholder Consultation for BERAP 2025  
 Date: 22 - October 2024  
 Venue: Tahir Guest House, Kano.

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## MEETING REPORT FOR THE 2025 BUSINESS ENABLING REFORMS ACTION PLAN (BERAP) STAKEHOLDERS CONSULTATION

### Event Details

<b>Event:</b>	Stakeholders' Consultation for BERAP 2025
<b>Date:</b>	15th October 2024
<b>Venue:</b>	Millennium Hall, Tahir Guest Palace, Kano
<b>Attendance:</b>	37 participants, representing various MDAs and private sector entities

### 1. Introduction and Objectives

The consultation meeting for the Kano State Business Enabling Reforms Action Plan (BERAP) 2025 aimed to align stakeholders from various sectors towards achieving a business-friendly environment. The meeting provided a platform to discuss challenges, set priorities, and outline actionable plans to support business growth and attract investment to Kano State.

### 2. Opening Remarks

The session commenced with an address by Abduljabbar Umar, Hon. Commissioner Ministry of Lands and Physical Planning ably represented by the Director Administration and General Services of the Ministry Hamid Sidi Ali. His opening remarks emphasized the government's commitment to reform policies designed to simplify business procedures, improve regulatory efficiency, and foster a favorable environment for investors.

### 3. Overview of BERAP 2025 Goals

The primary goals for BERAP 2025 include:

- ✓ Enhancing the ease of business registration and licensing processes.
- ✓ Streamlining regulatory compliance across key sectors.
- ✓ Improving access to financial services and investment incentives.
- ✓ Strengthening support for small and medium-sized enterprises (SMEs).
- ✓ Establishing transparent and accessible grievance redress mechanisms.

### 4. Participant Profile and Attendance Breakdown

The meeting was attended by about 40, including representatives from key MDAs and private sector entities. The participants brought diverse perspectives, ranging from high-level government officials to private sector leaders.

### 5. Activity Summary

#### a. Presentation of Current Business Environment Challenges

Representatives from KanINVEST presented a comprehensive analysis of Kano State's current business climate, highlighting areas requiring immediate reform. Key challenges discussed included:

- ✓ Delays in business registration and licensing processes.
- ✓ High tax burdens on SMEs.

- ✓ Limited access to loans and grants for local enterprises.
- ✓ Bureaucratic inefficiencies affecting business operations.

#### **b. Breakout Sessions on Sector-Specific Reforms**

Participants were divided into groups to focus on specific sectors such as Agriculture, Finance, Infrastructure, and Legal Frameworks. Each group identified barriers and proposed actionable solutions tailored to their sectors.

#### **c. Stakeholder Feedback on Proposed Reforms**

Insights from breakout groups were shared, emphasizing:

- ✓ The necessity for a unified business registration process.
- ✓ Collaboration between government agencies and private sectors for streamlined operations.
- ✓ Regular training for MDA staff to enhance service delivery.

#### **d. Development of an Actionable Roadmap**

The session concluded with the drafting of a tentative roadmap for BERAP 2025, highlighting timelines, performance metrics, and agency responsibilities.

### **6. Key Decisions and Next Steps**

- Immediate reforms will target tax incentives, streamlined licensing, and MDA digitalization.
- Implementation of a grievance redress mechanism to enhance public accountability.
- Quarterly review meetings to monitor progress and address emerging challenges.

### **7. Closing Remarks**

The meeting concluded with closing remarks from Hamid Sidi Ali, who commended the collaborative efforts of stakeholders and reiterated the government's dedication to achieving the BERAP 2025 objectives.

*abduljabbar*

**Abduljabba Umar**  
SABER Focal Person

*Hamid Sidi Ali*

**Hamid Sidi Ali**  
Secretary



**OFFICE OF THE EXECUTIVE GOVERNOR**  
**OFFICE OF THE SECRETARY TO THE STATE GOVERNMENT**  
**EXECUTIVE COUNCIL DIVISION**

Our Ref: KNS/PIU/6/VOL.III

Your Ref: \_\_\_\_\_

Date: 13th December, 2023

The Honourable Commissioner,  
Ministry of Commerce and Industry,  
Katsina State.

Dear Honourable Commissioner,

**EXTRACT FROM THE STATE EXECUTIVE COUNCIL CONCLUSION  
NO 12 OF 2025**

**RE: APPROVAL OF THE DRAFT BUSINESS ENABLING REFORMS  
ACTION PLAN (BERAP) FOR PARTICIPATION IN THE STATE  
ACTION BUSINESS ENABLING REFORMS (SABER)**

This is to formally acknowledge receipt of your memorandum submitted for the Council's consideration, titled "MEMORANDUM SEEKING COUNCIL'S APPROVAL ON THE 2025 BUSINESS ENABLING REFORMS ACTION PLAN (BERAP) AS A CRITERION TO ENABLE THE STATE GOVERNMENT TO PARTICIPATE IN THE STATE ACTION BUSINESS ENABLING REFORMS (SABER)."

We are pleased to inform you that, following extensive deliberations at the State Executive Council meeting held on Wednesday, 18th December, 2024, the Council has granted approval for the 2025 Business Enabling Reforms Action Plan (BERAP). This approval further demonstrates Katsina State's commitment to fostering an enabling environment for business and to actively participating in the State Action Business Enabling Reforms (SABER), in alignment with the objectives outlined in your submission.

**The Council noted the following:**

1. That all relevant Ministries, Departments, and Agencies (MDAs) in Katsina State have committed to collaborate and exert maximum effort to ensure the successful implementation of the 2025 BERAP, thereby achieving the desired outcomes for the State.

2. That the 2025 Business Enabling Reforms Action Plan (BERAP) will serve as a vital eligibility criterion for Katsina State's participation in SABER, aligning with our mission to create a business-friendly environment.

We commend the Ministry of Commerce and Industry for its leadership role in championing this initiative and encourage sustained efforts to enhance Katsina State's investment climate through the successful execution of BERAP.

Please proceed with the necessary steps for implementation in accordance with this approval.

Thank you for your dedication and continued contribution to Katsina State's economic development.



**HON. ABDULLAHI BAFFA BICHI**  
Office of the Secretary to the State Government  
Kano State



# KANO STATE BUSINESS-ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Beneficiaries	Responsible MDAs	Contributing MDAs	List of Private Sector contributors	Estimated costs	Planned Start Date
1	Streamlining the Process of Obtaining CoFO	1) Simplify and expedite the process of obtaining Certificate of Occupancy (CoO) to reduce time, cost, and complexity involved in the process.	1) Use the reviewed existing CoFO process to where bottlenecks, redundant requirements, and delays were identified to serve as basis for streamlining the process. 2) Develop and implement a digital system that integrates all stages of the CoFO application, from submission to approval, and facilitates online payments by March, 2025. 3) Set clear, standardized timelines for processing CoFO applications, ensuring that delays are minimized by March, 2025. 4) Provide training and capacity-building programs for GIS Staff to improve the speed and accuracy of CoFO processing by the end of 3rd Quarter of 2025 on: - GIS Software Proficiency - Data Management and Analysis - Regulatory Framework and Compliance - Workflow Optimization - Collaboration and Communication - Public Engagement and Transparency - Emerging Technologies - Project Management Skills	1) By Q2 2025, reduce the average time to obtain CoFO by 50%, from the current baseline. 2) By Q1 2025, launch a digital platform that allows for online applications, payments, and tracking of CoFO processes. 3) Increase the number of CoFO applications processed annually by 40% by Q3 2025 through streamlined procedures. 4) Improve public satisfaction with the process of obtaining CoFO by 30%, as measured through surveys by Q3 2025	Property developers, landowners, investors, Financial institutions, citizens and other regulatory agencies	Kano State Geographic Information Service	Ministry of Lands and Physical Planning, Office of the Surveyor General, Kano State Urban Planning and Development Authority, Kano State Ministry of Commerce, Kano State Fire Service, Nigeria Police and Emirate Council	1) Estate Managers and Valuers 2) Members of the relevant professional bodies related to land administration in Nigeria. 3) Kano State Organized Private Sector	N2,000,000,000.00	January 2025
2	Establishment of PPP Facilitation Fund to facilitate PPP project preparation, procurement and implementation.	1) Provision of dedicated funds to support the preparation, structuring, and implementation of PPP projects, especially for feasibility studies, project design, and early stage development within 1st quarter of 2025.	1) Collaborate with key government agencies, development partners, and private investors to secure initial funding by February, 2025. 2) Establish governance structures for managing and approving the use of the fund by March, 2025. 3) Conduct capacity-building workshops for public and private sector stakeholders to ensure they understand how to access and utilize the fund by March, 2025. 4) Draft and finalize fund guidelines, eligibility criteria, and application processes by Q1 2025.	1) Secure a minimum of ₦10,000,000,000.00 for the PPP Facilitation Fund by the end of Q1 2025. 2) By Q1 2025, approve at least 3 project proposals for funding, focusing on infrastructure and energy. 3) Conduct at least 2 feasibility studies by Q1 2025, funded through the PPP Facilitation Fund. 4) Set up clear reporting and monitoring mechanisms to track fund utilization and project outcomes, with quarterly reports to State Executive Council.	- Kano State Citizens - Private Sector - Financial Institutions - Regulatory Agencies	KANINVEST	Ministry of Budget and Planning, Ministry of Finance, Ministry of Works and Housing, Ministry of Water Resources, Kano Hydro Electric Distribution Company	- Nigeria Organized Private Sector - Africom Bank - AfDB - Bank of Industry	N10,000,000,000.00	January 2025
3	Strengthening Business and Investment Ecosystem	1) Enhance the investment promotion environment in Kano State to attract both domestic and foreign direct investment (FDI). 2) Implement an efficient, single-window system for investor services	1) Strengthen KanINVEST's institutional capacity through training, recruitment, and technology upgrades by February 2025. <b>(i) Training:</b> a) Investment Promotion and Facilitation Training b) Regulatory and Policy Framework c) Marketing and Promotion Strategies d) Networking and Relationship Management e) Customer Service and Investor Relations <b>(ii) Technology and Innovation</b> <b>(ii) Recruitment:</b> Recruitment of specialized personnel to manage the PPP unit, investment intelligence department, and one-stop shop. <b>(iv) Technology:</b> Develop a centralized digital platform for investor services that provides up-to-date information on investment opportunities, incentives, and regulations by January, 2025. 2) Partner with key stakeholders like banks, chambers of commerce, and international development organizations to create a favorable investment climate by January, 2025. 3) Introduce investor-friendly policies and tax incentives in key sectors to make the state more attractive to potential investors within the 1st quarter of 2025.	1) By Q2 2025, achieve a 25% increase in domestic and foreign investments compared to 2024 levels. 2) Establish an investment one-stop shop by Q1 2025 to streamline investor support services. 3) Attract a minimum of 5 new large-scale investors by Q2 2025, with a focus on high-potential sectors. 4) Conduct 3 international investment roadshows or promotional events by Q1 2025. 5) Create an investor feedback mechanism to track satisfaction and address bottlenecks, reporting quarterly.	- Investors - Revenue authorities - Local workforce and communities - Local Entrepreneurs and start-ups	KanINVEST	Ministry of Investment, Commerce, Industry and Cooperatives, Ministry of Lands and Physical Planning, Office of the Surveyor General, Kano State Urban Planning and Development Authority, Kano State Geographic Information Service, Ministries of Works, Agriculture and Natural Resource, Environment	Small and Medium Enterprises, Chamber of Commerce, Local and Regional Financial Institutions, Export and Trade Organisations, Consulting Firms	1,000,000,000.00	January 2025

4	Access to Information	<p>1) To simplify access to information</p> <p>2) To ensure all business-related ministries, departments, and agencies have existing and functional websites</p>	<p>1) The Ministry of Science, Technology and Innovation should have a representative in the SABER technical committee</p> <p>2) Ensure the business-related MDAs have dedicated staff that can provide the information in time</p> <p>3) Ensure provision of adequate gadgets such as computers, uninterrupted network</p> <p>4) There should be a budgetary allocation for the exercise</p> <p>5) Participating agencies to provide relevant documentation that will be published online.</p>	<p>1) Before 31st January, 2025 the Ministry of Science, Technology and Innovation should have a representative in the SABER Technical Committee to ensure timely update of access to information in the business related MDAs websites</p> <p>2) The business related MDAs to ensure dedicated staff are assigned with the responsibility of providing relevant information before and of March, 2025</p> <p>3) The Kaninvest to provide all necessary gadgets before 31st January, 2025</p>	<p>Trade Unions: MAN, NASSI, Cooperative Societies</p>	<p>Kaninvest</p> <p>SABER Technical Committee</p> <p>Kaninvest</p>	<p>Ministry of Science, Technology and Innovation</p> <p>Ministry of Commerce, Ministry Land, KIRS, Kaninvest</p>	<p>Kano Chamber of Commerce</p>	<p>NTD,000,000.00</p>	<p>January, 2025</p>
5	Digital One-Stop-Shop	<p>to establish connectivity between relevant government agencies, by providing efficient, transparent and fast tracked services to investors.</p>	<p>1. Provision of necessary ICT infrastructure (CPUs, Server, internet, intranet, etc.</p> <p>2. Set up of the connectivity</p> <p>3. Creation and integration of an e-business platform linking all relevant MDAs.</p> <p>4. Train relevant service providers from the various MDAs</p> <p>5. Monitor and evaluate.</p>	<p>1. Create a single-window platform by March 2025, where investors can apply for business registration, submit relevant documents, and make appropriate fee payments.</p> <p>2. Enable Kaninvest to track and review the services of participating agencies at the centre.</p> <p>3. To provide investment facilitation services and reduce the time required to process regulatory approvals and permits through integration.</p>	<p>State Government, Investors, general public</p>	<p>Kaninvest</p>	<p>Ministry of Science, Technology and Innovation</p> <p>Ministry of Commerce, Ministry Land, KIRS, Kaninvest</p>	<p>Kano Chamber of Commerce</p>	<p>NTD,000,000.00</p>	<p>January, 2025</p>
6	Streamlining and Disclosing Official Fees and Procedures for Contract Registration	<p>1) Improve the transparency and accessibility of information regarding the official fees, procedures, and requirements for obtaining contract registration forms in Kano State by April, 2025.</p> <p>2) Develop a centralized and digitized, easily accessible platform where all official fees and procedures for obtaining contract registration forms are clearly outlined and updated in real-time within the 1st Quarter of 2025.</p>	<p>1) Conduct stakeholder consultations with relevant agencies and service providers by Q1 2025 to ensure a comprehensive database of fees and procedures.</p> <p>2) Develop a user-friendly digital platform that displays all relevant information on fees and procedures, and allows for online applications and payments within the 1st quarter of 2025.</p> <p>3) Train public officials and staff on the new transparent procedures and provide clear guidelines for adhering to the official fee structure by March, 2025.</p> <p>4) Implement a feedback and complaint mechanism, allowing applicants to report discrepancies or issues in real-time, with a defined process for resolution by within 1st quarter of 2025.</p>	<p>1) By 2nd Quarter of 2025, achieve 100% publication of all official fees, procedures, and timelines related to contract registration on a centralized online platform.</p> <p>2) Reduce the time to obtain a contract registration form by 50% by 2nd Quarter of 2025 through streamlined procedures.</p> <p>3) Ensure that 90% of applicants report satisfaction with the transparency and clarity of the process through a feedback system by 2nd Quarter of 2025.</p> <p>4) Establish a complaints mechanism that resolves 80% of complaints related to fees and procedures within 30 working days.</p>	<p>Public Procurement Contractors, Businesses, entrepreneurs, communities, Civil Society Organizations (CSOs)</p>	<p>Kano State Bureau for Public Procurement</p>	<p>-ICT Directorate</p> <p>-KIRS</p> <p>-Ministry of Justice</p> <p>-KanINVEST</p> <p>-Kano State Water Board</p> <p>-Ministry of Commerce</p> <p>-Urban and Regional Planning</p> <p>-VO Office</p> <p>-Ministry of Education</p>	<p>-Chamber of Commerce</p> <p>-Banks</p> <p>-Advertising Agencies</p> <p>-Advertising Regulatory Bodies</p> <p>-Communication Companies</p>	<p>200,000,000.00</p>	<p>January 2025</p>

7	Enhancing Transparency in Fees and Levies for Inter-State Trade and Strengthening Exporter Certification Processes	<p>1) Strengthen the centralized and publicly accessible platform for clear disclosure of all fees and levies associated with inter-state trade by March, 2025.</p> <p>2) Implement a streamlined and standardized exporter certification process to increase the number of certified exporters and improve compliance with trade regulations by April, 2025.</p>	<p>1) Collaborate with relevant state and federal trade agencies by Q1 2025 to gather and standardize all fees and levies.</p> <p>2) Develop a transparent online platform where businesses can access all necessary information about inter-state trade fees, levies, and certification processes within the 1st quarter of 2025.</p> <p>3) Train the officials of Ministry of Commerce, Industry, Cooperatives and Solid Minerals on the consistent enforcement of these fees to prevent discrepancies at checkpoints and borders by March, 2025.</p> <p>4) Create a certification support desk within KanINVEST or another relevant agency to guide exporters through the certification process, ensuring easier access by January, 2025.</p>	<p>1) By 1st Quarter of 2025, 100% of fees and levies related to inter-state trade will be published on a publicly accessible online platform.</p> <p>2) Increase the number of certified exporters by 30% by within the 2nd Quarter of 2025 through streamlined certification processes and awareness campaigns.</p> <p>3) Reduce reported instances of informal levies by 50% by 3rd Quarter of 2025 through strict enforcement of published fees and monitoring mechanisms.</p> <p>4) Conduct at least 4 training workshops per year for exporters on certification processes and inter-state trade regulations.</p>	Traders, exporters, Businesses, entrepreneurs, individuals and communities	Ministry of Investment, Commerce, Industry and Cooperatives	Customs Department, KRS, VIO Office	-Chamber of Commerce -Banks -Advertising Agencies -Advertising Regulatory Bodies	200,000,000.00	January 2025
8	Streamlining State and Local Business Taxation to Improve Compliance and Ease of Doing Business	<p>1) Reduce the complexity of state and local tax regimes by consolidating redundant taxes and fees by Q2 2025.</p> <p>2) Implement a unified, easy-to-use online tax filing system for state and local taxes to improve compliance and ease of use for businesses.</p>	<p>1) Reduce the number of taxes applicable to businesses by 25% across state and local governments by June 2025.</p> <p>2) Consolidate taxes into fewer categories, ensuring businesses are not subject to duplicative taxes from both state and local governments before the end of December, 2025.</p> <p>3) Develop and launch a digital platform or mobile app that integrates tax payments for state and local taxes, providing businesses with a one-stop solution for their tax obligations within 2nd Quarter of 2025.</p> <p>4) Educate businesses through public awareness campaigns and training on how to navigate the new simplified tax regime and how to access the digital tool provided within the 1st Quarter of 2025.</p>	<p>1) By Q2 2025, reduce the number of different business taxes by 40% through consolidation of redundant taxes and levies.</p> <p>2) Achieve a 25% increase in tax compliance rates among businesses by Q3 2025 through the simplification of tax processes and clearer guidelines.</p> <p>3) By Q1 2025, establish a unified tax payment platform that integrates state and local taxes, allowing businesses to pay all dues in one system.</p> <p>4) Increase satisfaction among businesses regarding the ease of tax compliance by 30%, measured through surveys by Q3 2025.</p>	Businesses, entrepreneurs, individuals, tax payers, and communities	-Kano State Internal Revenue Service, Local Government Councils	-Water Board -Ministry of Commerce -Bureau for Public Procurement -Urban and Regional Planning	Tax system development Training programs	500,000,000.00	January 2025
9	Accelerating the Process for Resolving Commercial Disputes and Conflicts	<p>1) Quick Determination of Commercial Disputes</p> <p>2) Timely resolution of commercial disputes.</p>	<p>1) Streamline commercial dispute resolution processes in Kano State to reduce time, cost, and complexity by 1st quarter of 2025.</p> <p>2) Promote Alternative Dispute Resolution (ADR) by partnering with legal institutions to train mediators and arbitrators within the 1st Quarter of 2025.</p> <p>3) Develop an online portal by July 2025 where businesses can submit and manage commercial disputes, access information about ADR, and view case timelines.</p> <p>4) Educate businesses and legal professionals on the benefits of ADR and fast-track court processes through workshops and information sessions within the 3rd Quarter of 2025.</p>	<p>1) By Q2 2025, reduce the average time to resolve commercial disputes by 50% through the establishment of fast-track courts and ADR mechanisms.</p> <p>2) Increase the use of ADR by 40% by Q3 2025 through awareness campaigns and the establishment of mediation centers.</p> <p>3) Launch a digital case management system by Q1 2025 that allows businesses to file cases, track progress, and explore ADR options.</p> <p>4) Improve business satisfaction with dispute resolution processes by 30% by Q3 2025, as measured through surveys and feedback mechanisms.</p>	Businesses, entrepreneurs, general public	Judiciary, Ministry of Justice	Governor's Office, State House of Assembly,	WOLAC, McArthur Foundation,	2,000,000,000.00	January 2025